



CF Item Barcode Sign

Page 1
Date 06-17-2005
Time 02:25:17 PM
Login Name Adhiratha Keefe (Proj Dev & Rec/Arch Officer)



CF/NYH/IRM/RAM/1997-0245

Expanded Number **CF/NYH/IRM/RAM/1997-0245**

External ID

Title

Memo: World Processing Equipment -Recommendation for UNICEF to use WANG Equipment as of Oct 1978 to replace IBM Mag Cards

Date Created
10-02-1978

Date Registered
07-22-1997

Date Closed

Primary Contact **Adhiratha Keefe (Proj Dev & Rec/Arch Officer)**
Owner Location **Record & Archive Manage Related Functions=80669443**
Home Location **CF/RAF/USAA/DB01/2000-14452 (In Container)**
Current Location/Assignee **At Home Location: CF/RAF/USAA/DB01/2000-14452: Record & Archi**

FI2: Status Certain? **No**

FI3: Record Copy? **No**

01: In, Out, Internal Rec or Rec Copy

Contained Records
Container

Date Published

Fd3: Doc Type - Format

Da1:Date First Published

Priority

Record Type **A01 DPP-RAM ITEM**

Document Details **Record has no document attached.**

Notes

re: Wang Word Processing Equipment for office of Secretary of Executive Board

Print Name of Person Submit Image

Signature of Person Submit

Number of images
without cover

REM



Registration

CF/WYA/IRAM/REM/1997-245

UNICEF

UNITED NATIONS CHILDREN'S FUND
FONDS DES NATIONS UNIES POUR L'ENFANCE

INTEROFFICE MEMORANDUM

TO: Mr. M.S. Posner

DATE: 2 October 1978

FROM: K. Keefe
F. MacIntosh
D. Rada

FILE NO.: _____

SUBJECT: Word Processing Equipment

As agreed in our meeting of 14 September, a discussion was held with the Wang Word Processing Account Representative, Mr. A. Paratore, to investigate alternatives to the IBM Mag Card II machines UNICEF is presently using. It quickly became apparent that greatly expanded capabilities are available at little or no cost increase.

The Reports Office, as the most experienced and heavy user of Word Processing to date, would be the most logical section to install, utilize, and evaluate new equipment. Mr. Charnow has been approached, and the new equipment described. He was impressed with its potentialities for increasing efficiency and would like to try it for the next Board Session preparation. However this would require that the machines be installed and his staff trained before mid December.

The equipment being most seriously considered is the Wang Model 25-2. Delivery on this is 8 to 10 weeks from date of order. The order may be cancelled without penalty.

We recommend the following steps be taken:

1. The Wang Model 25-2 with 3 visual display/keyboard work stations and 1 printer be placed on order immediately.
2. The next four to six weeks be used to examine and evaluate the equipment in finer detail, and to ensure that training and conversion will be possible before Christmas. If the equipment and/or the training should be found in question, the order would be cancelled.
3. If the order was let stand, the 2 IBM Mag Card II machines presently on order for delivery 1 December would be cancelled, and whatever penalty paid.
4. Upon successful installation and conversion to the Wang Equipment, the 2 IBM Mag Card machines presently on month to month rental would be cancelled. The four machines presently in Reports Office would be utilized throughout the rest of UNICEF.

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The cost justifications are outlined in Annex I. Suffice to say, there would be little or no cost increase.

We stress the importance of a quick decision. If time is lost, delivery will not be possible in December, and the Reports Office will have to start working on the 1980 Board documents. This would again commit them to the IBM Mag Cards and we would lose the opportunity to utilize the new technology in this year's Board preparation.

1979?

cc: Mr. D. Hall
Mr. J. Charnow
Mr. E. Buenger
Mr. V. Chavez

FM/rms

ANNEX I

Word Processing - Cost Comparison

A. Equipment to be cancelled

1) Mag Card II - month-to-month lease -	\$310 x 2=	\$ 620	*
2) Mag Card II - 2 year lease (arrival 1 December)	\$266 x 2=	<u>\$ 532</u>	
		\$1152	

B. New equipment to be installed **

Central Processing Unit - Mod 25-2		\$ 490
Printer (one)		\$ 217
Screen/Keyboards	\$160 x 3=	<u>\$ 480</u>
		\$1187

NOTES:

* This equipment may overlap the new equipment for one to two months.

** There may be one time charges of \$200 to \$300 for bilingual keyboards, disks, etc.
